

Broadmeadows Sporting Club

General Manager

The Broadmeadows Sporting Club, a well-established sporting and community club located in the northern suburbs of Melbourne, is looking to appoint an experienced General Manager.

The Club boasts facilities including an outstanding bowling green, function room, bistro, gaming room and sports bar. We pride ourselves on our customer service and professional, friendly work environment.

The Board is seeking to appoint an experienced professional as General Manager to manage the overall operations of the venue.

Reporting to the Board, responsibilities will include the overall management of the Club facilities including staff development, training, rosters and staff recruitment, planning, reporting and making recommendations to the Board on administration and operational matters. The ability to motivate and lead the team with a sound understanding of food, beverage and gaming operations is necessary.

The successful applicant will be a strategic thinker with the following skills, accreditations and experience:

- Excellent communication and interpersonal skills with the ability to discuss and resolve problems/complaints and represent the Club as required.
- Experience in a similar position within the hospitality industry.
- Knowledge of and ability to comply with the Liquor Control Reform Act, Gambling Regulation Act, Food Act and other relevant legislation pertaining to the club industry.
- Ability to develop, lead and manage the implementation of a strategic plan and to measure the success of its delivery.
- Demonstrated ability to manage and communicate with staff, to provide leadership and to promote a team environment.
- Proven ability to deliver outcomes within set budgets and timelines;
- Financial, budgeting and analytics skills.
- Excellent organisational skills
- Demonstrated ability to work efficiently and effectively with a Board of Management.
- Ability to promote the Club and its facilities in the local community

If you believe you are the right person for this position, have the required experience and are looking for a new challenge in your management career we would love to hear from you.

A full position description is available by contacting Jacqui Hutchison at Mercury by email to admin@mgv.org.au

Applications should include a Cover Letter with a current CV.

Note: Only shortlisted applicants will be contacted